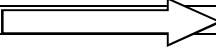
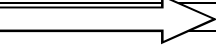
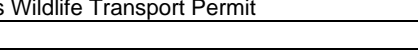


CITIZEN'S CHARTER PROCESS No. 8

Name of Agency : DENR (CENRO)
 Frontline Service : ISSUANCE OF LOCAL TRANSPORT PERMIT FOR WILDLIFE (Self-Propagated)
 Schedule of Availability of Service : 8:00-5:00, Monday to Friday
 How to Avail of the Service

No. [A]	CUSTOMER ACTIVITY [B]	DENR ACTION {C}	OFFICE/PERSON RESPONSIBLE/ LOCATION [D]	DURATION [E]	DOCUMENTARY REQUIREMENTS [F]	AMOUNT OF FEES [G]	
1	Files application 	Receives, records and forwards to CENRO ↓ Refers to PAWCZMS Unit Chief ↓ Evaluates application, prepares and signs Order of Payment	Receiving Clerk CENRO PAWCZMS Chief/Technical Staff	1 Hour	Letter Request w/ supporting documents stipulated in RA 9147 Self Inventory Report		
2	Pays corresponding fee 	Issues Official Receipt ↓ Inspects wildlife to be transported and validates Self Inventory Report ↓ Prepares Inspection Report and initials Wildlife Transport Permit ↓ Signs the Wildlife Transport Permit ↓ Releases Wildlife Transport Permit to applicant Furnishes the Regional Office copies of all documents	Bill Collector PAWCZMS Chief/Technical Staff Chief, PAWCZMS/Technical Staff CENRO Records Officer			1 Day	P100.00 per application
3	Receives Wildlife Transport Permit 					4 Hours	